

## Acceptable Use Regulation Bullet Points

**Personal Responsibility** – YOU are responsible for your behavior with your device and on the district network

**Security** – YOU must keep your password and your account secure. Any improper use of your account or device because of a breach is YOUR responsibility.

**Personal Equipment** – ONLY allowed in a building where authorized by the building administrator. ASK IF YOU'RE NOT SURE. Same rules apply for personal equipment used within the school district as to district owned equipment

**Discipline** – Misconduct is misconduct. Improper use of the district network and/or devices is a discipline referral.

**Device** – YOU are responsible for keeping the device in good working order and free from damage caused by accident or misuse

**Harassment/ Bullying** – DON'T email, copy, forward, download, upload any pictures, jokes, graphics, or other materials that are pornographic, harassing, obscene, etc.

**Copyright** – DON'T use any written or web material without properly citing the source

**Network** – DON'T do anything to try to disrupt access to the Internet or district network

**Privacy** – DON'T access material not intended for you (e.g. another's account, emails, etc.)

**Illegal** – DON'T use district resources for anything that is in violation of state and/or federal laws.

**Education** – DO use the device and district network for only education related things

**E-Mail** – NOT for personal use; Use only the assigned North Union email account

**Filter** – District Internet access is filtered as required by law. DO NOT try to circumvent the filter

**Observed** – YES we can see what you do. Email, devices, and network usage can and is monitored. Inappropriate use is a discipline referral

**NOTE:** *This is a list of main points only. The board approved, North Union Local School District Acceptable Use Regulation for Technology remains the authoritative document.*