



**North Union Local School District**  
**12920 State Route 739**  
**Richwood, OH 43344**

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**Board of Education**

Brian Davis, *President*  
Jean Wedding, *Vice President*  
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**Administrative Team**

Richard J. Baird, Superintendent  
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Jared Evans, Director of Technology  
Thomas Lish-Brown, Special Ed Director  
Brian Nauman, Maintenance and  
Transportation Director  
Beverly Wasserbeck, Food Services  
Director

***North Union Elementary***  
***420 Grove Street***

***Richwood, Ohio 43344***  
Darlene Allison, Principal  
Brent Markham, Assistant Principal  
(740) 943-3113

***North Union Middle School***  
***12555 Mulyane Road***

***Richwood, Ohio 43344***  
Matt Burggraf, Principal  
(740) 943-2369

***North Union High School***  
***401 North Franklin Street***

***Richwood, Ohio 43344***  
Janel Chapman, Principal  
Keith Conkling, Assistant Principal  
(740) 943-3012



November 17, 2020

Dear North Union Staff & Families,

I hope you are all staying safe and feeling healthy.

Two members of the North Union Local School District student enrollment and a member of the staff has been diagnosed with the SARS CoV-2 virus that causes Coronavirus Disease 2019 (COVID-19). The Union County Health Department (UCHD) is working with the North Union Local School District (NULSD) to identify anyone considered at an increased risk of exposure due to close contact with the individual. Anyone determined to be at increased risk of exposure will be notified by the UCHD and/or NULSD. The students are enrolled at North Union Middle School and North Union High School. The staff member is assigned to North Union Middle School. The last time these students were in school was November 10, 2020. The last time the staff member was in school was November 13, 2020.

Per the Centers for Disease Control and Prevention (CDC) guidance, individuals at increased risk for exposure are generally those who have spent at least 10-15 minutes or longer within six (6) feet of the confirmed case. The amount of time spent with a case is measured cumulatively not consecutively.

NULSD is working closely with the UCHD to mitigate the risk to staff and students. The plans and risk reduction strategies put in place are designed to slow the spread of COVID-19 and other respiratory infections within our school setting. All staff and students are encouraged to continue to practice key steps to slow the spread of COVID-19 within our community:

Wash hands often and thoroughly  
Don't touch your eyes, nose, or mouth  
Cover coughs and sneezes with your sleeve  
Keep at least six feet of distance from others  
Wear a facial covering over your nose and mouth when in public spaces  
Watch for symptoms of illness  
Stay home when sick

All Ohioans are encouraged to monitor themselves for symptoms of COVID-19 infection such as fever, new cough, shortness of breath, chills, repeated shaking with chills, muscle pain, headache, sore throat, and new loss of taste or smell. If you develop symptoms while at home, do not go to work. If you become sick while at work, isolate yourself and notify your employer immediately.

Richard J. Baird

UCHD COVID-19 Response Team