



**North Union Local School District**  
12920 State Route 739  
Richwood, OH 43344

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**Board of Education**

Brian Davis, *President*  
Matt Staley, *Vice President*  
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**Administrative Team**

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Jared Evans, Director of Technology  
Thomas Lish-Brown, Special Ed Director  
Brian Nauman, Maintenance and  
Transportation Director  
Beverly Wasserbeck, Food Services  
Director

***North Union Elementary***  
***420 Grove Street***

***Richwood, Ohio 43344***  
Darlene Allison, Principal  
Brent Markham, Assistant Principal  
(740) 943-3113

***North Union Middle School***  
***12555 Mulyane Road***

***Richwood, Ohio 43344***  
Matt Burggraf, Principal  
(740) 943-2369

***North Union High School***  
***401 North Franklin Street***

***Richwood, Ohio 43344***  
Janel Chapman, Principal  
Keith Conkling, Assistant Principal  
(740) 943-3012

# Prepare • Challenge • Empower

*Together with our community  
Preparing students for a changing world  
Challenging students to grow  
Empowering students to achieve with purpose*

January 14, 2021

Dear North Union Staff & Families,

I hope you are all staying safe and feeling healthy.

A member of the North Union Local School District staff has been diagnosed with the SARS CoV-2 virus that causes Coronavirus Disease 2019 (COVID-19). The Union County Health Department (UCHD) is working with the North Union Local School District (NULSD) to identify anyone considered at an increased risk of exposure due to close contact with the individuals. Anyone determined to be at increased risk of exposure will be notified by the UCHD and/or NULSD. The staff member is assigned to North Union High School. The last time he/she was in the building was Tuesday, January 12, 2021.

Per the Centers for Disease Control and Prevention (CDC) guidance, individuals at increased risk for exposure are generally those who have spent at least 10-15 minutes or longer within six (6) feet of the confirmed case. The amount of time spent with a case is measured cumulatively, not consecutively.

NULSD is working closely with the UCHD to mitigate the risk to staff and students. The plans and risk reduction strategies put in place are designed to slow the spread of COVID-19 and other respiratory infections within our school setting. All staff and students are encouraged to continue to practice key steps to slow the spread of COVID-19 within our community:

- Wash hands often and thoroughly
- Don't touch your eyes, nose, or mouth
- Cover coughs and sneezes with your sleeve
- Keep at least six feet of distance from others
- Wear a facial covering over your nose and mouth when in public spaces
- Watch for symptoms of illness
- Stay home when sick

All Ohioans are encouraged to monitor themselves for symptoms of COVID-19 infection such as fever, new cough, shortness of breath, chills, repeated shaking with chills, muscle pain, headache, sore throat, and new loss of taste or smell. If you develop symptoms while at home, do not go to work. If you become sick while at work, isolate yourself and notify your employer immediately.

Sincerely,

Richard J. Baird

UCHD COVID-19 Response Team