

## North Union Local Schools

### 1:1 Device Student Responsibilities

Your device is an important learning tool and is to be used for educational purposes only. In order to take your device home each day, you must be willing to accept the following responsibilities:

#### At School

- I will bring my fully charged device and its charger in the school provided case to class every day.
- I will back up my school work to my server folder, a flash drive, or other storage and I understand that if I do not and the device becomes non-operational, I will lose my work.
- I understand that the device will be collected prior to the end of the current school year (prior to summer) so that it can be cleaned up and prepared for the next school year.
- I will return the device when requested and/ or upon my withdrawal from North Union Local Schools.

#### All The Time

- I will treat the device with care. I will not drop it, bang it into lockers, leave it outdoors, or eat and drink around it.
- I will keep my device in the district provided case at all times when not in use.
- I will keep my device charger in the district provided case at all times when not in use.
- I will carry the device securely when moving from one location to the other.
- I will always close the lid when carrying the device.
- I will not use my device to access **personal** (non school provided) email accounts such as gmail or yahoo.
- I will keep all accounts and passwords assigned to me secure, and will not share these with any other students.
- I will not give out personal information when using the device.
- I will not lend the device to anyone (including friends, siblings or parents). (NOTE: Parents are permitted to monitor their student's activity on the device and to provide supervision.)
- I will not alter the device physically in any way, nor will I add or remove any software from the device.
- I will not attempt to repair the device.
- I will notify my teacher (or the North Union Technology Department) immediately if the device is physically damaged. (NOTE: If this happens during the day, report it to your teacher. If this happens at home, write down what happened and report it to your Advisory Teacher the next school day.)
- I will notify my teacher (or the North Union Technology Department) immediately if the device becomes non-operational. (NOTE: If this happens during the day, report it to your teacher. If this happens at home, write down what happened and report it to your Advisory Teacher the next school day.)
- I will notify the North Union Technology Department immediately if the device is lost or stolen.
- I will always follow the policies of North Union Local Schools, especially the Student Code of Conduct and the Acceptable Use Regulation for Technology, and abide by all local, state, and federal laws whenever and wherever I use the device.