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*Together with our community
Preparing students for a changing world
Challenging students to grow
Empowering students to achieve with purpose*



**Saturday, January 11, 2025
Organizational and Regular Board Meeting
North Union Board of Education Offices
12920 State Route 739
Richwood, Ohio 43344**

**NORTH UNION LOCAL BOARD OF EDUCATION
ORGANIZATIONAL AND REGULAR MEETING**

8:00 a.m. – Saturday, January 11, 2025

North Local School District Administrative Offices, 12920 State Route 739, Richwood, OH 43344

AGENDA

I. Call the meeting to order – Mr. Matt Staley, President Pro Tempore

Roll Call: Mr. Brian Davis _____, Mrs. Shelley Ehret _____, Mr. Matt Staley _____
Mr. Bradley DeCamp _____, Mr. Matthew Hall _____

II. Pledge of Allegiance.

III. Swearing in of elected board members- (None)

IV. Nomination of President. (Any member may nominate anyone. Nominations do not require a second.)

1. Nominations:

_____, _____, _____.

2. Motion that nominations be closed.

Motion by: _____ Seconded by: _____

Roll Call: _____, _____, _____, _____, _____.

3. Vote on President (members should name the person they are voting for):

_____, _____, _____, _____, _____.

4. The newly elected President is declared, assumes the chair and conducts the remainder of the organizational meeting.

V. Nominations for Vice-President: (Newly elected President takes over)

1. Nominations:

_____, _____, _____.

2. Motion that nominations be closed.

Motion by: _____ Seconded by: _____

Roll Call: _____, _____, _____, _____, _____.

3. Vote on Vice-President (members should name the person they are voting for):

_____, _____, _____, _____, _____.

4. New Vice-President is declared.

VI. Board Appointments

1. Appointment of two (2) members of the Board of Education to serve as the 2025 standing committee for revisions of the Board of Education Policy Manual and Administrative Regulations (the

Superintendent will be the third member of this committee).

_____.

2. Appointment of a North Union Board of Education legislative liaison to the State and the OSBA for the 2025 calendar year.

_____.

3. Appointment of a North Union Board of Education student achievement liaison to the OSBA for the 2025 calendar year.

_____.

4. Appointment of one (1) member of the North Union Board of Education to be the OSBA business delegate for the 2025 calendar year.

_____.

5. Appointment of an alternate to the OSBA business delegate for the 2025 calendar year.

_____.

6. Appointment of the Treasurer, Superintendent, and Board President to serve as the North Union Local School District Records Commission for the 2025 calendar year.

7. Appointment of one (1) sexual harassment grievance officer for the 2025 calendar year.

_____.

8. Appointment of one (1) Title VI grievance officer (non-discrimination on the basis of race, color, religion, or national origin) for the 2025 calendar year.

_____.

9. Appointment of one (1) Section 504 grievance officer (non-discrimination on the basis of disability) for the 2025 calendar year.

_____.

10. Appointment of two (2) members to serve as a 2025 standing committee on Finance/Audit Committee (the Treasurer will also be a member; the Superintendent shall be an ex-officio member).

_____.

11. Appointment of one (1) member to serve as Board Parliamentarian.

_____.

VII. Reports and Presentations

- A. Vision and Mission
- B. Recognition of School Board Members – Mr. Justin Ufferman, Superintendent
- C. Financial Report – Mr. Scott Maruniak, Treasurer
- D. Legislative Report – Mr. Bradley DeCamp, Legislative Liaison
- E. Tri-Rivers Update – Mrs. Shelly Ehret, Board Member
- F. Curriculum Update - Mrs. Sandy Richards, Chief Academic Officer

VIII. Items of Discussion

- A. Affirm date and time of next regular Board meeting – February 17, 2025 – 6:30 p.m. – North Union District Administrative Offices, 12920 SR 739, Richwood, Ohio 43344.

IX. Correspondence and Items to the Public:

X. Recognition of Guests/Reception of Visitors

NOTE: In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes of public participation will be permitted at each meeting. Each person addressing the Board will give his name and address. If several people wish to speak, each person will be allotted three minutes until the total time of thirty minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda.

- XI. Call for Modifications to the Agenda - _____, President
Note: In order to conduct its business expediently, the Board considers items previously reviewed as a group through a consent agenda. Therefore the Board will not read each item of action aloud at its meeting.

XII. Action Items for consideration recommended by the Treasurer:

- A-1 Motion to approve consent items recommended by the Treasurer as indicated (□).

Moved by: _____ Seconded by: _____
 _____, _____, _____, _____, _____.

- A-2 Motion to approve minutes of the December 16, 2024 regular meeting.
- A-3 Motion to approve the Financial Report as presented by the Treasurer/CFO.
- A-4 Motion to acknowledge with gratitude and to approve for audit purposes the following donation:

<u>From</u>	<u>Description</u>	<u>Value</u>
Anonymous	Cash Donation (Research and Design Scholarship)	\$4000.00
Lisa Stillings	Cash Donation (Class of 1975 Scholarship)	\$200.00
Fred and Debra Van Kirk	Cash Donation (Class of 1975 Scholarship)	\$100.00

XIII. Action Items for consideration recommended by the Superintendent:

- B-1 Motion to approve consent items recommended by the Superintendent as indicated (□).

Moved by: _____ Seconded by: _____
 _____, _____, _____, _____, _____.

- B-2 Motion to approve the following volunteers effective the 2024-2025 school year, pending BCI/FBI clearance.

Field Trip/Classroom

Philip Smith

Athletics/Clubs

Wayne Hamilton - Trap Shooting
Roy Justice - Trap Shooting

- B-3 Motion to approve overnight VEX trips.

1. VEX World Championship

Travel Dates are all yet to be determined:

High School: May 6-8

Middle School: May 9-11

VEX IQ (grades 4-6): May 12-14

2. Ohio VEX Robotics State Championship

Team list and travel plans are all yet to be determined based on the full event schedule yet to be set. Since each event is 2 full days, we will decide later whether an overnight stay is needed or if we will travel back and forth.

VEX IQ (grades 4-6): March 11-12

Middle School: March 13-14

High School: March 15-16

3. Gateway to the West VEX V5 Robotics Competition Signature Event

Competition Dates: January 31 - February 1, 2025

Families are responsible for 100% of the expenses involved for this trip, including travel costs and registration fees, and will make their own travel arrangements & hotel reservations.

We have 2 teams and a total of 8 students who will be competing in this event.

Venue/Location: Highlands Sports Complex, Triadelphia, West Virginia

- B-4 Motion to approve supplemental contract in the amount of \$500.00 for mentoring one or more BloomBoard participants.

Talia McKinniss - \$250.00 (2nd semester only)

- B-5 Motion to renew Sandra Richards, on a three-year administrative contract, on scale, step 6, pending licensure verification and BCI/FBI clearance effective August 1, 2025. (*Assignment: Chief Academic Officer*)

- B-6 Motion to employ Mica Boughman, on a one-year non-certificated contract, step 0, pending licensure verification and BCI/FBI clearance effective January 21, 2025. (*Assignment: DO Administrative Assistant*)

XIV. Board Action Items

- C-1 Motion to approve Board action items included in the consent agenda as indicated (□).

Moved by: _____ Seconded by: _____

_____, _____, _____, _____, _____

- C-2 Motion to establish a service fund for 2025 at \$10,000.
- C-3 Motion to appoint the Superintendent as purchasing agent for the 2025 calendar year.
- C-4 Motion to authorize the Treasurer to do the following:
 - Pay all bills presented provided funds are available.
 - Obtain advances in tax settlements from the County Auditor as soon as possible after collections begin.
 - Make transfers within the general fund accounts for accounting purposes.
 - Invest available funds throughout the year.
- C-5 Motion to authorize the Board Members, Treasurer, and Superintendent to attend such educational meetings and conferences, within appropriations, as deemed necessary to enhance the educational programs of the district.
- C-6 Motion to approve the Superintendent and Treasurer to be paid for up to the maximum allowable per contract for vacation days annually in lieu of taking these days as vacation upon submission of a written request.
- C-7 Motion to authorize the Superintendent to:
 - Approve, within appropriations, staff members' attendance at professional meetings and visitations.
Make offers of employment during times when the Board is not in session and acknowledge acceptance of offers of employment subject to a subsequent vote of ratification by the Board.
 - Accept on behalf of the Board resignations submitted by employees during times when the Board is not in session, subject to ratification of the Board.
- C-8 Motion to establish petty cash accounts in accordance with O.R.C. 3313.291, under the supervision of the Treasurer for a maximum of \$10,000.00 collectively, from which the Athletic Director and Middle School Athletic Supervisor may withdraw funds for payment of officials. The account shall be replenished up to its maximum upon request from the Athletic Director provided receipts for all transactions are furnished to the Treasurer.
- C-9 Motion to establish the regular meeting dates, times and places of the North Union Board of Education for 2025 according to the following schedule:

<u>Date</u>	<u>Time</u>	<u>Type of Meeting</u>	<u>Location</u>
January 11, 2025	8:00 a.m.	Organizational/Regular/Work Session	District Offices
February 17, 2025	6:30 p.m.	Regular	District Offices
March 17, 2025	6:30 p.m.	Regular	District Offices
April 21, 2025	6:30 p.m.	Regular	District Offices
May 19, 2025	6:30 p.m.	Regular	District Offices
June 16, 2025	6:30 p.m.	Regular	District Offices
July 21, 2025	6:30 p.m.	Regular	District Offices
August 18, 2025	6:30 p.m.	Regular	High School
September 15, 2025	6:30 p.m.	Regular	Middle School
October 20, 2025	6:30 p.m.	Regular	Elementary School

November 17, 2025 6:30 p.m. Regular Tri Rivers CC
December 22, 2025 6:30 p.m. Regular District Offices

- C-10 Motion to recognize the North Union Elementary and Middle Schools' PTO, North Union Athletic Boosters, North Union Band Boosters, and the North Union Music Boosters as adult groups organized solely for the support of school programs approved by the North Union Local Board of Education.
- C-11 Motion to approve continuous enrollment of members in the North Union Education Association.
- C-12 Motion to authorize participation in the Union County Chamber of Commerce for 2025 at a cost of \$1,000.00
- C-13 Motion to authorize participation in the Council for Union County Families for 2025 at a cost of \$2,000.00.
- C-14 Motion to appoint Treasurer Scott Maruniak and Superintendent Justin Ufferman as board member representatives to fulfill HB 9 – Record Training Requirement.

XV. Board Work Session

XVI. Additional Board Items

D-1 Motion to hold an executive session for the purpose of:

- _____ - **In accordance with ORC 121.22G1** - The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against public employee, official licensee, or regulated individual.
- _____ - **In accordance with ORC 121.22G2** - The purchase of property for public purposes, or for the sale of property at competitive bidding.
- _____ - **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- _____ - **In accordance with ORC 121.22G4** - Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- _____ - **In accordance with ORC 121.22G5** - Matters required to be kept confidential by federal law or regulations or state statutes.
- _____ - **In accordance with 121.22G6** - Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Moved by: _____ Seconded by: _____

_____, ____, ____, ____, _____.
Time in: _____ Time out: _____

D-2 Motion to adjourn.

Moved by: _____ Seconded by: _____
_____, ____, ____, ____, _____. Time: _____