

Prepare•Challenge•Empower

*Together with our community
Preparing students for a changing world
Challenging students to grow
Empowering students to achieve with purpose*



Saturday, January 14, 2023

Organizational, Board Work Session and Regular Board Meeting

North Union District Administrative Offices

NORTH UNION LOCAL BOARD OF EDUCATION
ORGANIZATIONAL, BOARD WORK SESSION AND REGULAR MEETING
January 14, 2023 - 8:00 a.m.
North Union Administrative Offices 12920 State Route 739 Richwood, Ohio 43344

AGENDA

I. Call the meeting to order – Mr. Matt Staley, President Pro Tem

Roll Call: Mr. Brian Davis ____, Mrs. Shelley Ehret ____, Mr. Matt Staley ____

Mr. Bradley DeCamp _____, Mr. Matthew Hall _____

II. Pledge of Allegiance.

III. Nomination of President. (Any member may nominate anyone. Nominations do not require a second.)

1. Nominations:

_____, _____, _____.

2. Motion that nominations be closed.

Motion by: _____ Seconded by: _____

Roll Call: ____, ____, ____, ____, ____.

3. Vote on President (members should name the person they are voting for):

_____, _____, _____, _____, _____.

4. The newly elected President is declared, assumes the chair and conducts the remainder of the organizational meeting.

IV. Nominations for Vice-President: (Newly elected President takes over)

1. Nominations:

_____, _____, _____.

2. Motion that nominations be closed.

Motion by: _____ Seconded by: _____

Roll Call: ____, ____, ____, ____, ____.

3. Vote on Vice-President (members should name the person they are voting for):

_____, _____, _____, _____, _____.

4. New Vice-President is declared.

V. Board Appointments

1. Appointment of two (2) members of the Board of Education to serve as the 2023 standing committee for revisions of the Board of Education Policy Manual and Administrative Regulations (the Superintendent will be the third member of this committee).

_____.

2. Appointment of a North Union Board of Education legislative liaison to the State and the OSBA for the 2023 calendar year.

_____.

3. Appointment of a North Union Board of Education student achievement liaison to the OSBA for the 2023 calendar year.

_____.

4. Appointment of one (1) member of the North Union Board of Education to be the OSBA business delegate for the 2023 calendar year.

_____.

5. Appointment of an alternate to the OSBA business delegate for the 2023 calendar year.

_____.

6. Appointment of the Treasurer, Superintendent, and Board President to serve as the North Union Local School District Records Commission for the 2023 calendar year.

7. Appointment of one (1) sexual harassment grievance officer for the 2023 calendar year.

Thomas Lish-Brown

8. Appointment of one (1) Title VI grievance officer (non-discrimination on the basis of race, color, religion, or national origin) for the 2023 calendar year.

Thomas Lish-Brown

9. Appointment of one (1) Section 504 grievance officer (non-discrimination on the basis of disability) for the 2023 calendar year.

Thomas Lish-Brown

10. Appointment of two (2) members to serve as a 2023 standing committee on Finance/Audit Committee (the Treasurer will also be a member; the Superintendent shall be an ex-officio member).

_____.

11. Appointment of one (1) member to serve as Board Parliamentarian.

_____.

12. Appointment of one (1) member to serve as Union County Tax Incentive Review Council (TIRC) member to review all tax incentives in the Enterprise Zone. (2023 meeting currently scheduled for February 22, 2023 at 8:00 a.m.)

_____.

VI. **Vision and Mission**

VII. **Presentations**

VIII. **Recognition of Guests/Reception of Visitors**

NOTE: In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes of public participation will be permitted at each meeting. Each person addressing the Board will give his name and address. If several people wish to speak, each person will be allotted three minutes until the total time of thirty minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda.

A. **Public Participation**

Note:

B. **District Celebrations**

C. **UC Talks**

IX. **Items of Discussion**

- A. Affirm date and time of the regular board meeting – Monday, February 20, 2023, 6:30 p.m. at the North Union Board of Education Offices, 12920 State Route 739, Richwood, OH 43344.

X. **Old Business**

XI. **Reports/New Business**

A. **Legislative Report**

B. **Tri Rivers Report**

C. **Treasurer Report**

XII. **Call for Modifications to the Agenda - _____, President**

Note: In order to conduct its business expeditiously, the Board considers items previously reviewed as a group through consent agenda. Therefore, the Board will not read each item of action aloud at its meeting.

XIII. **Action Items recommended for consideration by the Treasurer/CFO:**

- A-1 Motion to approve consent items recommended by the Treasurer as indicated (□).

Moved by: _____ Seconded by: _____
_____, _____, _____, _____, _____

- A-2 Motion to approve minutes of the December 19, 2022 regular meeting.
- A-3 Motion to approve the Financial Report as presented by the Treasurer/CFO.
- A-4 Motion WAIVING COMPETITIVE BIDDING BASED ON URGENT NECESSITY

AND AUTHORIZING A CONTRACT WITH WAIBEL ENERGY SYSTEMS, INC.
FOR THE HVAC CONTROLS IMPROVEMENTS PROJECT.

XIV. Action Items for consideration as recommended by the Superintendent:

- B-1 Motion to approve consent items recommended by the Superintendent as indicated (□).
Moved by: _____ Seconded by: _____
_____, _____, _____, _____, _____
- B-2 Motion to approve the following certified substitute personnel to be called on an as-needed basis for 2022-2023 school year pending BCI/FBI clearance and proper licensure.

Peg Curts
- B-3 Motion to approve the following list of non certified substitute personnel to be called on an as-needed basis for 2022-2023 school year pending BCI/FBI clearance and proper licensure.

Rebecca Davis - Bus Driver
- B-4 Motion to approve the following as Club Sports for the 2022-2023 school year.

North Union High School Sporting Clay Club
North Union High School Indoor Track Club
- B-5 Motion to approve, having no certified/licensed applicants, one-year limited expiring pupil activity contract for the following non-certificated individual, effective the 2022-2023 school year, pending BCI/FBI clearance and pupil activity licensure.

Cole Krawczyk - HS Indoor Club Track (\$1.00)
Joe Rhea - HS Trap Shooting Club (\$1.00)
Steve Allen- HS Assistant Softball Coach - Step 0
Logan Martino - HS JV Softball Coach - Step 6
Penny Cunningham - HS Assistant Track Coach - Step 7
Haley Spriggs - MS Track Coach - Step 1
Adam Brown - MS Track Coach - Step 0
- B-6 Motion to employ Joseph Stinemetz on a one-year limited non certificated expiring contract, step 0, effective January 3, 2023, pending licensure, experience, education verification and BCI/FBI clearance. (*Assignment: HS Sweeper/Cleaner*)
- B-7 Motion to approve the following volunteer effective the 2022-2023 school year, pending BCI/FBI clearance.

Anson Brown - HS Baseball
Katie Beeney -HS Softball
Avery Clark - HS Softball
Brad Cunningham - HS/MS Track
Jerry Sparks - HS/MS Track
Sydney Bacon- HS/MS Track
Terry Setser - Trap Shooting Club
Rick Ross - Trap Shooting Club
Gavin Salyer - Trap Shooting Club
Carmen Shields - Trap Shooting

- B-8 Motion to approve, one-year limited expiring supplemental contract for the following certificated individual, effective the 2022-2023 school year, pending BCI/FBI clearance and pupil activity licensure.

Ivan Leavitt - HS Assistant Track Coach, step 0

- B-9 Motion to accept the resignation of Kaitlyn Lafferty, high school math teacher, effective June 2, 2023.

- B-10 Motion to approve Owen Davis a graduate of the class of 2023. He has completed all requirements for graduation as of December 21, 2022.

Moved by: _____ Seconded by: _____

_____, _____, _____, _____, _____.

XV. Comments/ Questions from the Board

XVI. Board Resolutions/Board Action Items

- C-1 Motion to approve Board action items included in the consent agenda as indicated (□).

Moved by: _____ Seconded by: _____

- C-2 Motion to establish a service fund for 2023 at \$15,000.
- C-3 Motion to appoint the Superintendent as purchasing agent for the 2023 calendar year.
- C-4 Motion to authorize the Treasurer to do the following:
 - Pay all bills presented provided funds are available.
 - Obtain advances in tax settlements from the County Auditor as soon as possible after collections begin.
 - Make transfers within the general fund accounts for accounting purposes.
 - Invest available funds throughout the year.
- C-5 Motion to authorize the Board Members, Treasurer, and Superintendent to attend such educational meetings and conferences, within appropriations, as deemed necessary to enhance the educational programs of the district.
- C-6 Motion to approve the Superintendent and Treasurer to be paid up to the maximum allowable per contract for vacation days annually in lieu of taking these days as vacation upon submission of a written request.
- C-7 Motion to authorize the Superintendent to:
 - Approve, within appropriations, staff members' attendance at professional meetings and visitations.

Make offers of employment during times when the Board is not in session and acknowledge acceptance of offers of employment subject to a

subsequent vote of ratification by the Board.

- Accept on behalf of the Board resignations submitted by employees during times when the Board is not in session, subject to ratification of the Board.

- C-8 Motion to establish petty cash accounts in accordance with O.R.C. 3313.291, under the supervision of the Treasurer for a maximum of \$10,000.00 collectively, from which the Athletic Director and Middle School Athletic Supervisor may withdraw funds for payment of officials. The account shall be replenished up to its maximum upon request from the Athletic Director provided receipts for all transactions are furnished to Treasurer.
- C-9 Motion to establish the regular meeting dates, times and places of the North Union Board of Education for 2023 according to the following schedule:

<u>Date</u>	<u>Time</u>	<u>Type of Meeting</u>	<u>Location</u>
January 14, 2023	8:00 a.m.	Organizational/Regular	District Offices
* February 20, 2023	6:30 p.m.	Regular	District Offices
March 20, 2023	6:30 p.m.	Regular	District Offices
April 17, 2023	6:30 p.m.	Regular	District Offices
May 15, 2023	6:30 p.m.	Regular	District Offices
* June 19, 2023	6:30 p.m.	Regular	District Offices
July 17, 2023	6:30 p.m.	Regular	District Offices
August 21, 2023	6:30 p.m.	Regular	High School
September 18, 2023	6:30 p.m.	Regular	Middle School
October 16, 2023	6:30 p.m.	Regular	Elementary School
November 20, 2023	6:30 p.m.	Regular	Tri Rivers CC
December 18, 2023	6:30 p.m.	Regular	District Offices

* February 20 is President’s Day (No School for Students) and June 19 is a holiday (No work day for 12 month employees)

- C-10 Motion to recognize the North Union Elementary and Middle Schools’ PTO, North Union Athletic Boosters, North Union Band Boosters, and the North Union Music Boosters as adult groups organized solely for the support of school programs approved by the North Union Local Board of Education.
- C-11 Motion to approve continuous enrollment of members in the North Union Education Association.
- C-12 Motion to authorize participation in the Union County Chamber of Commerce for 2023 at a cost of \$1,000.00
- C-13 Motion to authorize participation in the Council for Union County Families for 2023 at a cost of \$2,000.00.
- C-14 Motion to appoint Treasurer Scott Maruniak and Superintendent Rich Baird as board member representatives to fulfill HB 9 – Record Training Requirement.

Moved by: _____ Seconded by: _____

_____, _____, _____, _____, _____.

XVII. Board Work Session Items

Discussion Items (Individual BOE member topics)

- Brian Davis
- Matt Staley
- Shelly Ehret
- Bradley DeCamp
- Matthew Hall

D-1 Motion to hold an executive session for the purpose of:

- _____ - **In accordance with ORC 121.22G1** - The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official licensee, or regulated individual.
- _____ - **In accordance with ORC 121.22G2** - The purchase of property for public purposes, or for the sale of property at competitive bidding.
- _____ - **In accordance with ORC 121.22G3** - Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action;
- _____ - **In accordance with ORC 121.22G4** - Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.
- _____ - **In accordance with ORC 121.22G5** - Matters required to be kept Confidential by federal law or regulations or state statutes.
- _____ - **In accordance with 121.22G6** - Details relative to the security arrangements and emergency response protocols for a public body or a public office.

Moved by: _____ Seconded by: _____
_____, ____, ____, ____, ____.

Time in: _____ Time out: _____

D-2 Motion to adjourn.

Moved by: _____ Seconded by: _____
_____, ____, ____, ____, ____.

Time Out: _____