

NORTH UNION LOCAL BOARD OF EDUCATION
ORGANIZATIONAL AND REGULAR MEETING

8:00 a.m. – Saturday, January 11, 2025

North Local School District Administrative Offices, 12920 State Route 739, Richwood, OH 43344

The North Union Local Board of Education met in an organizational, regular and work session on January 11, 2025 at 8:00 a.m. in the North Union Administrative Offices, 12920 State Route 739, Richwood, Ohio 43344.

Members Present: Mr. Brian Davis, Mrs. Shelly Ehret, Mr. Matt Staley, Bradley DeCamp, Mr. Matthew Hall

Swearing in of elected board members: (None)

Nomination for President: Brian Davis

Nominations for President Closed: Moved by Mr. DeCamp and Second by Mrs. Ehret that nominations be closed.

25-01

Davis, Abstain; DeCamp, Yes; Ehret, Yes; Hall, Yes; Staley, Yes. Motion Passed.

Vote on President (members should name the person they are voting for):

25-02

DeCamp (Brian Davis); Ehret (Brian Davis); Hall (Brian Davis); Staley (Brian Davis); Brian Davis (Abstain). Motion Passed.

Mr. Brian Davis, newly elected President is declared, assumes the chair and conducts the remainder of the organizational meeting.

Nomination for Vice President: Matt Staley

Nominations for Vice President Closed: Moved by Mr. DeCamp and Second by Mr. Hall that nominations be closed.

Ehret, Yes; Hall, Yes; Staley, Abstain; Davis, Yes; DeCamp, Yes. Motion Passed.

25-03

Vote on Vice-President (members should name the person they are voting for):

Hall (Matt Staley); Staley (Abstain); Davis (Matt Staley); DeCamp (Matt Staley); Ehret (Matt Staley). Motion Passed.

25-04

Mr. Matt Staley, the new Vice-President is declared.

Board Appointments

1. Appointment of two (2) members of the Board of Education to serve as the 2025 standing committee for revisions of the Board of Education Policy Manual and Administrative Regulations (the Superintendent will be the third member of this committee).

Mrs. Shelly Ehret and Mr. Matt Hall

2. Appointment of a North Union Board of Education legislative liaison to the State and the OSBA for the 2025 calendar year.

Mr. Bradley DeCamp

3. Appointment of a North Union Board of Education student achievement liaison to the OSBA for the 2025 calendar year.

Mr. Matt Staley

4. Appointment of one (1) member of the North Union Board of Education to be the OSBA business delegate for the 2025 calendar year.

Mr. Brian Davis

5. Appointment of an alternate to the OSBA business delegate for the 2025 calendar year.

Mr. Matt Staley

6. Appointment of the Treasurer, Superintendent, and Board President to serve as the North Union Local School District Records Commission for the 2025 calendar year.

7. Appointment of one (1) sexual harassment grievance officer for the 2025 calendar year.

Mrs. Deana Adams

8. Appointment of one (1) Title VI grievance officer (non-discrimination on the basis of race, color, religion, or national origin) for the 2025 calendar year.

Mrs. Deana Adams

- 9. Appointment of one (1) Section 504 grievance officer (non-discrimination on the basis of disability) for the 2025 calendar year.

Mrs. Deana Adams

- 10. Appointment of two (2) members to serve as a 2025 standing committee on Finance/Audit Committee (the Treasurer will also be a member; the Superintendent shall be an ex-officio member).

Mr. Bradley DeCamp and Mr. Brian Davis

- 11. Appointment of one (1) member to serve as Board Parliamentarian.

Mr. Matt Staley

Reports and Presentations

- A. Vision and Mission
- B. Recognition of School Board Members – Mr. Justin Ufferman, Superintendent
- C. Financial Report – Mr. Scott Maruniak, Treasurer
 - End of calendar year activities
 - Audit status
- D. Legislative Report – Mr. Bradley DeCamp, Legislative Liaison
- E. Tri-Rivers Update – Mrs. Shelly Ehret, Board Member
- F. Curriculum Update - Mrs. Sandy Richards, Chief Academic Officer

Items of Discussion

- A. Affirm date and time of next regular Board meeting – February 17, 2025 – 6:30 p.m. – North Union District Administrative Offices, 12920 SR 739, Richwood, Ohio 43344.

Call for Modifications to the Agenda - Brian Davis, President - None

Approval of Treasurer/CFO Consent Items: Moved by Mrs. Ehret and seconded by Mr. DeCamp to approve consent items recommended by the Treasurer as listed below:

25-05

Approval of Minutes: Approval of the minutes of the December 16, 2024 regular meeting.

Treasurer’s Report: Approval of the Financial Report as presented by the Treasurer/CFO

General Fund Balance:	\$14,796,732.28
Total All Funds:	\$16,378,609.63
December General Fund Receipts:	\$818,361.27
December General Fund Expenditures:	\$1,327,952.60
Total December Receipts:	\$1,154,115.70
Total December Expenditures:	\$1,560,650.06
Petty Cash:	\$25.00
Total December Checks Issued:	\$1,562,560.13

Approval of Donations: Motion to acknowledge with gratitude and to approve for audit purposes the following donations:

From	Description	Value
Anonymous	Cash Donation (Research and Design Scholarship)	\$4000.00
Lisa Stillings	Cash Donation (Class of 1975 Scholarship)	\$200.00
Fred and Debra Van Kirk	Cash Donation (Class of 1975 Scholarship)	\$100.00

Staley, Yes; Davis, Yes; DeCamp, Yes; Ehret, Yes; Hall, Yes. Motion Passed.

Approval of Superintendent Consent Items: Moved by Mr.Hall and seconded by Mr. Staley to approve consent item recommended by the Superintendent as listed below:

25-06

Approval of Volunteers: Approval of the following volunteers effective the 2024-2025 school year, pending BCI/FBI clearance.

Field Trip/Classroom

Philip Smith

Athletics/Clubs

Wayne Hamilton - Trap Shooting

Roy Justice - Trap Shooting

Approval of Overnight Trips: Approval of overnight VEX trips.

1. VEX World Championship

Travel Dates are all yet to be determined:

High School: May 6-8

Middle School: May 9-11

VEX IQ (grades 4-6): May 12-14

2. Ohio VEX Robotics State Championship

Team list and travel plans are all yet to be determined based on the full event schedule yet to be set. Since each event is 2 full days, we will decide later whether an overnight stay is needed or if we will travel back and forth.

VEX IQ (grades 4-6): March 11-12

Middle School: March 13-14

High School: March 15-16

3. Gateway to the West VEX V5 Robotics Competition Signature Event

Competition Dates: January 31 - February 1, 2025

Families are responsible for 100% of the expenses involved for this trip, including travel costs and registration fees, and will make their own travel arrangements & hotel reservations.

We have 2 teams and a total of 8 students who will be competing in this event.

Venue/Location: Highlands Sports Complex, Triadelphia, West Virginia

Approval of Supplemental Contract: Approval of supplemental contract in the amount of \$500.00 for mentoring one or more BloomBoard participant (s).

Talia McKinniss - \$250.00 (2nd semester only)

Approval to Renew: Approval to renew Sandra Richards, on a three-year administrative contract, on scale, step 6, pending licensure verification and BCI/FBI clearance effective August 1, 2025.
(Assignment: Chief Academic Officer)

Approval to Employ: Approval to employ Mica Boughman, on a one-year non-certificated contract, step 0, pending licensure verification and BCI/FBI clearance effective January 21, 2025.
(Assignment: DO Administrative Assistant)

Davis, Yes; DeCamp, Yes; Ehret, Yes; Hall, Yes; Staley, Yes. Motion Passed.

Approval of Consent Items Recommended by the Board of Education: Moved by Mr. DeCamp and seconded by Mrs. Ehret to approve Board action items as listed below:

25-07

Service Fund: Establishment of a service fund for 2025 at \$10,000.

Superintendent-Purchasing Agent: Appointment of the Superintendent as purchasing agent for the 2025 calendar year.

Authorization of the Treasurer: Authorization of the Treasurer to do the following:

- Pay all bills presented provided funds are available.
- Obtain advances in tax settlements from the County Auditor as soon as possible after collections begin.
- Make transfers within the general fund accounts for accounting purposes.
- Invest available funds throughout the year.

Attendance of Board, Superintendent, and Treasurer to Meetings: Authorization of the Board Members, Treasurer, and Superintendent to attend such educational meetings and conferences, within appropriations, as deemed necessary to enhance the educational programs of the district.

Authorization of Payment in Lieu: Authorization for the Superintendent and Treasurer to be paid for up to the maximum allowable per contract for vacation days annually in lieu of taking these days as vacation upon submission of a written request.

Authorization of the Superintendent: Authorization of the Superintendent to:

- Approve, within appropriations, staff members' attendance at professional meetings and visitations.
Make offers of employment during times when the Board is not in session and acknowledge acceptance of offers of employment subject to a subsequent vote of ratification by the Board.
- Accept on behalf of the Board resignations submitted by employees during times when the

Board is not in session, subject to ratification of the Board.

Petty Cash Accounts: Establishment of petty cash accounts in accordance with O.R.C. 3313.291, under the supervision of the Treasurer for a maximum of \$10,000.00 collectively, from which the Athletic Director and Middle School Athletic Supervisor may withdraw funds for payment of officials. The account shall be replenished up to its maximum upon request from the Athletic Director provided receipts for all transactions are furnished to the Treasurer.

Establish the Regular Meetings: Establishment of the regular meeting dates, times and places of the North Union Board of Education for 2025 according to the following schedule:

<u>Date</u>	<u>Time</u>	<u>Type of Meeting</u>	<u>Location</u>
January 11, 2025	8:00 a.m.	Organizational/Regular/Work Session	District Offices
February 17, 2025	6:30 p.m.	Regular	District Offices
March 17, 2025	6:30 p.m.	Regular	District Offices
April 21, 2025	6:30 p.m.	Regular	District Offices
May 19, 2025	6:30 p.m.	Regular	District Offices
June 16, 2025	6:30 p.m.	Regular	District Offices
July 21, 2025	6:30 p.m.	Regular	District Offices
August 18, 2025	6:30 p.m.	Regular	High School
September 15, 2025	6:30 p.m.	Regular	Middle School
October 20, 2025	6:30 p.m.	Regular	Elementary School
November 17, 2025	6:30 p.m.	Regular	Tri Rivers CC
December 22, 2025	6:30 p.m.	Regular	District Offices

Adult Support Groups: Recognition of the North Union Elementary and Middle Schools’ PTO, North Union Athletic Boosters, North Union Band Boosters, and the North Union Music Boosters as adult groups organized solely for the support of school programs approved by the North Union Local Board of Education.

NUEA Continuous Enrollment: Approval of continuous enrollment of members in the North Union Education Association.

Union County Chamber of Commerce: Approval to participation in the Union County Chamber of Commerce for 2025 at a cost of \$1,000.00

Council for Union County Families: Approval to authorize participation in the Council for Union County Families for 2025 at a cost of \$2,000.00.

Treasurer, Superintendent-Board Representatives-Record Training Requirement: Appointment of Treasurer Scott Maruniak and Superintendent Justin Ufferman as board member representatives to fulfill HB 9 – Record Training Requirement.

DeCamp, Yes; Ehret, Yes; Hall, Yes; Staley, Yes; Davis, Yes. Motion Passed.

Board Work Session

- Brian Davis - Open Enrollment, Special Ed Supports and Programs
- Matt Staley - Solar Support
- Shelly Ehret - Safety for all at School
- Bradley DeCamp - Teacher Evaluation, SOS
- Matt Hall - Weighted Grading Scale, Strategic Plan, 10 year goal setting
- Justin Ufferman - Re-emphasized 10 year plan.

Executive Session: Moved by Mr. DeCamp, and seconded by Mrs. Ehret to hold an executive session for the purpose of, **In accordance with ORC 121.22G1** - The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official licensee, or regulated individual.

Time in: 10:05 a.m. Time out: 11:05 a.m.

25-08

Ehret, Yes; Hall, Yes; Staley, Yes; Davis, Yes; DeCamp, Yes. Motion Passed.

Adjournment: Moved by Mr. Staley and seconded by Mrs. Ehret to adjourn.

Time Out: 11:17 a.m.

25-09

Hall, Yes; Staley, Yes; Davis, Yes; DeCamp, Yes; Ehret, Yes. Motion Passed.

ATTEST

President

CFO/Treasurer