

North Union Local Schools

1:1 Device Loan Agreement

Overview

As part of the North Union Local School District 1:1 Device initiative, your student is being provided with a device, case, and charger to use for educational purposes both at school and at home. **In order for your student to receive his/ her assigned device, both the student and his/her parent/guardian must sign and return a copy of the 1:1 Device Loan Agreement Form.** Students and parents/guardians must carefully read this agreement prior to signing it. Any questions can be addressed to the North Union Local Schools Technology Department at NUTech@nu-district.org

Device and Accessories

- The student will receive one device (laptop or netbook), charger, and case for use at school and at home. This equipment is, and at all times remains, the property of the North Union Local School District. It is loaned to the student for educational purposes only during the academic school year.
- The student may not deface or destroy this property in any way. While the device is covered under warranty, **the student can be held liable for a lost device and/or a device that has been damaged due to neglect, abuse or malicious act.**
- All material on the laptop is subject to review by school staff. If there is a police request, North Union Local Schools will provide access to the device and network accounts associated with the student's use of the laptop.
- If the device is stolen while in the student's possession, a police report must be made by the family and a copy of the incident report provided to North Union Local Schools.
- If the device is accidentally lost or damaged while in the student's possession and outside of the school building the student attends, the parent/guardian will submit a signed and witnessed report of the event.
- The device, charger and case will be returned at any time when requested by North Union Local Schools. If the student withdraws from North Union Local Schools, the student must turn in the device, charger, and case before his/her last day of school at North Union. If the student withdraws from North Union Local Schools and does not return the device, charger and case, the incident will be turned over to the Union County Prosecutor's office and/or the student's parent/guardian will be billed for the current value of the device, charger and case.
- Identification labels have been placed on the device. These labels are not to be removed or modified. If they become damaged or missing, the student should contact the North Union Technology Department for replacements.
- **Additional stickers, labels, tags or markings of any kind are not to be added to the device or the device case** unless prior approval is granted by the North Union Technology Department.
- The student acknowledges and agrees that his or her use of the device is a privilege and that by the student's agreement to the terms hereof, the student acknowledges his or her own responsibility to protect and safeguard the District property and to return the same in good condition upon request by the North Union Local School District.

Software/ Networking

- The student may not install or use any software other than software owned and approved by the District and made available to the student in accordance with this receipt and agreement.
- The student will not be able to add printers or other accessories to the device.
- The student will not change the default network settings (Wireless password, SSID) on the device. (This will not prohibit them from connecting to their home Wi-Fi environment).
- The student understands that the North Union Local School District will not provide individual technical assistance with home Wi-Fi connections.
- The student will not use the device to connect to the North Union Local Schools guest wireless network.
- The North Union Local School District school network is provided for the academic use of all students and staff. The student agrees to take no action that would interfere with the efficient, academic use of the network.

Use

- The device is to be used only for non-commercial, **educational purposes**, in accordance with district's policies and rules, the North Union Local School District Acceptable Use Regulation, as well as local, state, and federal statutes.
- This device has been setup for and is intended to be used by only the student it has been assigned to. The student agrees to let no other person use this device. (NOTE: Parents are permitted to monitor their student's activity on the device and to provide supervision.)
- The student will make sure he/she locks the device when not using it to minimize the chance of any non authorized individual having access to the student's device or account.
- Inappropriate use of the device may result in the student losing his or her right to use the device.

Daily Responsibilities

- The student is responsible for **bringing the fully charged device** and the charger in the district provided case to class every day.
- The student must take their device and charger home every day in the district provided case. Devices should not be left in lockers or other potentially non-safe areas.
- The student agrees to keep a backup of any important school work (e.g. in their server account, on a flash drive, etc.) and understands that if he/she does not and the device becomes non-operational, they will lose their work.