

NORTH UNION LOCAL BOARD OF EDUCATION
ORGANIZATIONAL AND REGULAR MEETING

8:00 a.m. – Saturday, January 13, 2024

North Local School District Administrative Offices, 12920 State Route 739, Richwood, OH 43344

The North Union Local Board of Education met in an organizational, regular and work session on January 14, 2023 at 8:00 a.m. in the North Union Administrative Offices, 12920 State Route 739, Richwood, Ohio 43344.

Members Present: Mr. Brian Davis, Mrs. Shelly Ehret, Mr. Matt Staley, Bradley DeCamp, Mr. Matthew Hall

Swearing in of elected board members: (Mrs. Shelly Ehret and Mr. Bradley DeCamp)

Nomination for President: Brian Davis

Nominations for President Closed: Moved by Mr. DeCamp and Second by Mrs. Ehret that nominations be closed.

24-01

Davis, Abstain; DeCamp, Yes; Ehret, Yes; Hall, Yes; Staley, Yes. Motion Passed.

Vote on President (members should name the person they are voting for):

24-02

DeCamp (Brian Davis); Ehret (Brian Davis); Hall (Brian Davis); Staley (Brian Davis); Brian Davis (Abstain). Motion Passed.

Mr. Brian Davis, newly elected President is declared, assumes the chair and conducts the remainder of the organizational meeting.

Nomination for Vice President: Matt Staley

Nominations for Vice President Closed: Moved by Mrs. Ehret and Second by Mr. DeCamp that nominations be closed.

24-03

Ehret, Yes; Hall, Yes; Staley, Abstain; Davis, Yes; DeCamp, Yes. Motion Passed.

Vote on Vice-President (members should name the person they are voting for):

24-04

Hall (Matt Staley); Staley (Abstain); Davis (Matt Staley); DeCamp (Matt Staley); Ehret (Matt Staley). Motion Passed.

Mr. Matt Staley, the new Vice-President is declared.

Board Appointments

1. Appointment of two (2) members of the Board of Education to serve as the 2024 standing committee for revisions of the Board of Education Policy Manual and Administrative Regulations (the Superintendent will be the third member of this committee).

Mrs. Shelly Ehret and Mr. Matt Hall

2. Appointment of a North Union Board of Education legislative liaison to the State and the OSBA for the 2024 calendar year.

Mr. Bradley DeCamp

3. Appointment of a North Union Board of Education student achievement liaison to the OSBA for the 2024 calendar year.

Mr. Matt Staley

4. Appointment of one (1) member of the North Union Board of Education to be the OSBA business delegate for the 2024 calendar year.

Mr. Brian Davis

5. Appointment of an alternate to the OSBA business delegate for the 2024 calendar year.

Mr. Matt Staley

6. Appointment of the Treasurer, Superintendent, and Board President to serve as the North Union Local School District Records Commission for the 2024 calendar year.

7. Appointment of one (1) sexual harassment grievance officer for the 2024 calendar year.

Mrs. Sandy Richards

8. Appointment of one (1) Title VI grievance officer (non-discrimination on the basis of race, color, religion, or national origin) for the 2024 calendar year.

Mrs. Sandy Richards
9. Appointment of one (1) Section 504 grievance officer (non-discrimination on the basis of disability) for the 2024 calendar year.

Mrs. Sandy Richards
10. Appointment of two (2) members to serve as a 2024 standing committee on Finance/Audit Committee (the Treasurer will also be a member; the Superintendent shall be an ex-officio member).

Mr. Brian Davis and Mr. Bradley DeCamp
11. Appointment of one (1) member to serve as Board Parliamentarian.

Mr. Matt Staley

Reports and Presentations

- A. Girls Softball Field Project, NUAC - Mr. Reddy Brown
- B. Vision and Mission
- C. Financial Report – Mr. Scott Maruniak, Treasurer
 - Minor adjustment to 5-Year Forecast
- D. Legislative Report – Mr. Bradley DeCamp, Legislative Liaison
 - Property Tax-Joint Committee Review
 - Transition from ODE to ODW
- E. Recognition of School Board Members – Mr. Justin Ufferman, Superintendent
- F. Tri-Rivers Update – Mrs. Shelly Ehret
 - Solar Eclipse Plans
 - TRECA
- G. UC Talks – Mr. Justin Ufferman, Superintendent

Items of Discussion

- A. Affirm date and time of next regular Board meeting – February 19, 2024 – 6:30 p.m. – North Union District Administrative Offices, 12920 SR 739, Richwood, Ohio 43344. Policy Committee to meet prior to regular meeting at 5:45 p.m.

Policies. The following additions and revisions to Board Policy are being submitted for second reading on the recommendation of the Board Policy Committee:

<u>Policy</u>	<u>Description</u>	<u>Action Needed</u>
EBCD-R	Emergency Closings	Revised
IGD	Cocurricular and Extracurricular Activities	Revised
IGDJ	Interscholastic Athletics	Revised
IGDK	Interscholastic Extracurricular Eligibility	Revised
JECBC	Admission of Students From Non-Chartered or Home-Education	Revised
JECBD	Intradistrict Open Enrollment	Revised
KJA	Distribution of Materials in the Schools	Revised
BBFA	Board Member Conflict of Interest	Revised
DJB	Petty Cash Accounts	Revised
DM	Deposit of Public Funds (Cash Collection Points)	Revised
EBCD	Emergency Closings	Revised
EF/EFB	Food Services Management/Free and Reduced-Price Food Services	Revised
GBCC	Staff Dress and Grooming	New
GBG	Staff Participation in Political Activities	Revised
GBI	Staff Gifts and Solicitations	Revised
GCB-1	Professional Staff Contracts and Compensation Plans (Teachers)	Revised
GCE	Part-Time and Substitute Professional Staff Employment	Revised
GCPD	Suspension and Termination of Professional Staff Members	Revised
IGBEA	Reading Skills Assessments and Intervention	Revised
IGBEA-R	Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)	Revised
IGCF	Home Education	Revised
IIA	Instructional Materials	Revised
IKE	Promotion and Retention of Students	Revised
IL	Testing Programs	Revised
JEA	Compulsory Attendance Ages	Revised
JEC	School Admission	Revised
JECE	Student Withdrawal From School (Loss of Driving Privileges)	Revised

JED-R	Student Absences and Excuses	Revised
JEDA	Truancy	Revised
JEG	Exclusions and Exemptions from School Attendance	Revised
JHCD	Administering Medicines to Students	Revised
JN	Student Fees, Fines and Charges	Revised
KI	Public Solicitations in the Schools	Revised

Call for Modifications to the Agenda - Brian Davis, President - None

Approval of Treasurer/CFO Consent Items: Moved by Mr. Staley and seconded by Mr. DeCamp to approve consent items recommended by the Treasurer as listed below:

24-05

Approval of Minutes: Approval of the minutes of the December 18, 2023 regular meeting.

Treasurer's Report: Approval of the Financial Report as presented by the Treasurer/CFO

General Fund Balance:	\$14,225,685.78
Total All Funds:	\$15,695,198.92
December General Fund Receipts:	\$825,461.54
December General Fund Expenditures:	\$1,301,104.77
Total December Receipts:	\$1,036,792.23
Total December Expenditures:	\$1,492,777.38
Petty Cash:	\$25.00
Total December Checks Issued:	\$1,483,742.01

Approval of Donations Approval to acknowledge with gratitude and to approve for audit purposes the following donation:

From	Description	Value
Jerry and Linda Temple	Cash Donation	\$150.00
	(North Union Food Service Department)	

Staley, Yes; Davis, Yes; DeCamp, Yes; Ehret, Yes; Hall, Yes. Motion Passed.

Approval of Superintendent Consent Items: Moved by Mr. Hall and seconded by Mr. DeCamp to approve consent item recommended by the Superintendent as listed below:

24-06

Approval of Graduate: Approval of Damian Wilson as an early graduate of the class of 2024. He has officially met all graduation requirements and will graduate January 11, 2024. He is permitted to participate in all senior class activities through the end of the year with the class of 2024.

Approval of Non -Certified Substitute: Approval of , having no certified/licensed applicants, one-year limited expiring pupil activity contracts for the following non-certificated individuals, effective the 2023-2024 school year, pending BCI/FBI clearance and pupil activity licensure.

Jennifer Hawkins – HS Student Council Advisor 2023-2024, Tier 3, step 0 (½ contract)

Approval of Volunteers: Approval of the following volunteers effective the 2023-2024 school year, pending BCI/FBI clearance.

Samantha Castle Nichole Martino

Approval to Employ: Approval to employ David Nosker, on an administrative contract from January 13, 2024- May 31, 2024, at the per diem rate of \$400.00 for all days worked, including up to five (5) days prior to the start of contract, pending licensure verification and BCI/FBI clearance.
(Assignment - Interim High School Assistant Principal)

Davis, Yes; DeCamp, Yes; Ehret, Yes; Hall, Yes; Staley, Yes. Motion Passed.

Approval of Consent Items Recommended by the Board of Education: Moved by Mrs. Ehret and seconded by Mr. Hall to approve Board action items as listed below:

24-07

Service Fund: Establishment of service fund for 2024 at \$10,000.

Superintendent-Purchasing Agent: Appointment of Superintendent as purchasing agent for the 2024 calendar year.

Authorization of the Treasurer: Authorization of the Treasurer to do the following:

- Pay all bills presented provided funds are available.
- Obtain advances in tax settlements from the County Auditor as soon as possible after collections begin.
- Make transfers within the general fund accounts for accounting purposes.
- Invest available funds throughout the year.

Attendance of Board, Superintendent, and Treasurer to Meetings: Authorization of the the Board Members, Treasurer, and Superintendent to attend such educational meetings and conferences, within appropriations, as deemed necessary to enhance the educational programs of the district.

Authorization of Payment in Lieu: Authorization for the Superintendent and Treasurer to be paid for up to the maximum allowable per contract for vacation days annually in lieu of taking these days as vacation upon submission of a written request.

Authorization of the Superintendent: Authorization of the Superintendent to:

- Approve, within appropriations, staff members' attendance at professional meetings and visitations.
Make offers of employment during times when the Board is not in session and acknowledge acceptance of offers of employment subject to a subsequent vote of ratification by the Board.
- Accept on behalf of the Board resignations submitted by employees during times when the Board is not in session, subject to ratification of the Board.

Petty Cash Accounts: Establishment of petty cash accounts in accordance with O.R.C. 3313.291, under the supervision of the Treasurer for a maximum of \$10,000.00 collectively, from which the Athletic Director and Middle School Athletic Supervisor may withdraw funds for payment of officials. The account shall be replenished up to its maximum upon request from the Athletic Director provided receipts for all transactions are furnished to the Treasurer.

Establish the Regular Meetings: Establishment of the regular meeting dates, times and places of the North Union Board of Education for 2024 according to the following schedule:

<u>Date</u>	<u>Time</u>	<u>Type of Meeting</u>	<u>Location</u>
January 13, 2024	8:00 a.m.	Organizational/Regular/Work Session	District Offices
February 19, 2024	6:30 p.m.	Regular	District Offices
March 18, 2024	6:30 p.m.	Regular	District Offices
April 15, 2024	6:30 p.m.	Regular	District Offices
May 20, 2024	6:30 p.m.	Regular	District Offices
June 17, 2024	6:30 p.m.	Regular	District Offices
July 15, 2024	6:30 p.m.	Regular	District Offices
August 19, 2024	6:30 p.m.	Regular	High School
September 16, 2024	6:30 p.m.	Regular	Middle School
October 21, 2024	6:30 p.m.	Regular	Elementary School
November 18, 2024	6:30 p.m.	Regular	Tri Rivers CC
December 16, 2024	6:30 p.m.	Regular	District Offices

Adult Support Groups: Recognition of the North Union Elementary and Middle Schools' PTO, North Union Athletic Boosters, North Union Band Boosters, and the North Union Music Boosters as adult groups organized solely for the support of school programs approved by the North Union Local Board of Education.

NUEA Continuous Enrollment: Approval of continuous enrollment of members in the North Union Education Association.

Union County Chamber of Commerce: Approval to authorize participation in the Union County Chamber of Commerce for 2024 at a cost of \$1,000.00

Council for Union County Families: Approval to authorize participation in the Council for Union County Families for 2024 at a cost of \$2,000.00.

Treasurer, Superintendent-Board Representatives-Record Training Requirement: Appointment of Treasurer Scott Maruniak and Superintendent Justin Ufferman as board member representatives to fulfill HB 9 – Record Training Requirement.

DeCamp, Yes; Ehret, Yes; Hall, Yes; Staley, Yes; Davis, Yes. Motion Passed.

Board Work Session

The Loop drainage issue at Elementary/MS. - Information and a quote to correct was presented.

NUHS Sound System - To be reviewed and quotes to be obtained to improve the sound system in the HS.

Athletic Fields/School Grounds Maintenance - The possible need for a reel mower and other grounds maintenance was discussed. To be further reviewed by the finance committee.

HS VoAg/Engineering/Art Renovation.Expansion Project - Timeline was discussed. Possible Solar fund usage for the project. Possibility of starting around 2029-2030.

Transportation of Students to Participate in Extracurricular Events - It was discussed if there are ways to increase transportation of students to participate in extracurricular events. A survey will be developed to determine the actual need.

Track Field Events Lighting - Lighting of the new field sports area was discussed. Information will need to be gathered for further discussion.

Bus Routing - Questions were raised about the efficiency of our routes. It was discussed the process and use of the routing software the district utilizes.

Executive Session: Moved by Mrs. Ehret, and seconded by Mr. Hall to hold an executive session for the purpose of, **In accordance with ORC 121.22G1** - The appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official licensee, or regulated individual. Also **In accordance with ORC 121.22G4** - Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation.

Time in: 10:02 a.m. Time out: 11:03 a.m.

24-08

Ehret, Yes; Hall, Yes; Staley, Yes; Davis, Yes; DeCamp, Yes. Motion Passed.

Board Work Session Resumes

Open Enrollment - Review of Policies to be done by Policy Committee

Participation in Extracurricular Teams/Clubs - Form Extracurricular Committee to review.

FCCLA - Possible new club. To be reviewed.

Special Education IEP Process - More participation by Director of Student Services

Weighted HS Grading Scale - To be reviewed and discussed at HS Level.

Signs of Suicide (SOS) - It was discussed how this is being implemented

Marijuana - Concerns were expressed about the legalization of Marijuana

Vaping - It was discussed how vaping is being monitored, discovered. What can be done to reduce student usage.

ELA Curriculum - Mrs. Richards discussed the process and the upcoming recommendations

Professional Development - Mrs. Richards discussed the district plan to implement new PD for staff in relation to HB 33.

Gift Cards - Mr. Maruniak discussed new procedures for adult gift cards.

BloomBoard - A program to grow staff to become teachers was discussed.

Strategic Plan - Mr. Ufferman discussed the need to revisit the strategic plan and update district goals/objectives.

Adjournment: Moved by Mrs. Ehret and seconded by Mr. Staley to adjourn.

Time Out: 12:19 p.m.

24-09

Hall, Yes; Staley, Yes; Davis, Yes; DeCamp, Yes; Ehret, Yes. Motion Passed.

ATTEST _____

President

CFO/Treasurer