

**NORTH UNION LOCAL BOARD OF EDUCATION**  
**ORGANIZATIONAL AND REGULAR MEETING**

6:00 p.m. – Wednesday, January 6, 2021

North Local School District Administrative Offices, 12920 State Route 739, Richwood, OH 43344

The North Union Local Board of Education met in an organizational and regular session on January 6, 2021 at 6:00 p.m. in the North Union Administrative Offices, 12920 State Route 739, Richwood, Ohio 43344.

Members Present: Mr. Brian Davis, Mrs. Jean Wedding, Mrs. Shelly Ehret, Mr. Matt Staley, Bradley DeCamp

Nomination of President. Brian Davis

**Nominations for President Closed:** Moved by Mrs. Ehret and Second by Mrs. Wedding that nominations be closed.

Davis, Abstain; DeCamp, Yes; Ehret, Yes; Staley, Yes; Wedding, Yes. Motion Passed.

21-01

**Vote on President** (members should name the person they are voting for):

21-02

DeCamp (Brian Davis); Ehret (Brian Davis); Staley (Brian Davis); Wedding (Brian Davis); Davis, Abstain. Motion Passed.

Mr. Brian Davis, newly elected President is declared, assumes the chair and conducts the remainder of the organizational meeting.

Nomination for Vice-President – Matt Staley

**Nominations for Vice-President Closed:** Moved by Mrs. Ehret and seconded by Mr. DeCamp that nominations be closed.

Ehret, Yes; Staley, Abstain; Wedding, Yes; Davis, Yes; DeCamp, Yes. Motion Passed.

21-03

**Vote on Vice President:** (members should name the person they are voting for):

21-04

Staley, Abstain; Wedding, (Matt Staley); Davis (Matt Staley); DeCamp (Matt Staley); Ehret (Matt Staley). Motion Passed.

Mr. Matt Staley, the new Vice-President is declared.

**Board Appointments**

1. Appointment of two (2) members of the Board of Education to serve as the 2021 standing committee for revisions of the Board of Education Policy Manual and Administrative Regulations (the Superintendent will be the third member of this committee).  
Shelly Ehret and Jean Wedding.
2. Appointment of a North Union Board of Education legislative liaison to the State and the OSBA for the 2021 calendar year.  
Bradley DeCamp.
3. Appointment of a North Union Board of Education student achievement liaison to the OSBA for the 2021 calendar year.  
Matt Staley.
4. Appointment of one (1) member of the North Union Board of Education to be the OSBA business delegate for the 2021 calendar year.  
Brian Davis.
5. Appointment of an alternate to the OSBA business delegate for the 2021 calendar year.  
Matt Staley .
6. Appointment of the Treasurer, Superintendent, and Board President to serve as the North Union Local School District Records Commission for the 2021 calendar year.
7. Appointment of one (1) sexual harassment grievance officer for the 2021 calendar year.  
Thomas Lish-Brown
8. Appointment of one (1) Title VI grievance officer (non-discrimination on the basis of race, color, religion, or national origin) for the 2021 calendar year.  
Thomas Lish-Brown
9. Appointment of one (1) Section 504 grievance officer (non-discrimination on the basis of disability) for the 2021 calendar year.  
Thomas Lish- Brown
10. Appointment of two (2) members to serve as a 2021 standing committee on Finance/Audit Committee (the Treasurer will also be a member; the Superintendent shall be an ex-officio member).

Brad DeCamp , Brian Davis.

11. Appointment of one (1) member to serve as Board Parliamentarian.  
Matt Staley.

Reports and Presentations

- A. Vision and Mission
- B. Coronavirus Update – Mr. Rich Baird, Superintendent
  - Building leadership provided information to the board regarding the impact of COVID-19 upon learning how the buildings have dealt with the various learning models.
  - Other departments also provided updates to the Board.
- C. Financial Report – Mr. Scott Maruniak, Treasurer
  - Updated 5-Year Forecast
  - BWC Dividend - \$175,000.00
  - Potential additional federal funding
- D. Legislative Report – Mr. Matt Staley, Legislative Liaison
- E. Recognition of School Board Members – Mr. Rich Baird, Superintendent
- F. Start Talking – Mr. Rich Baird, Superintendent

Items of Discussion

- A. Affirm date and time of next regular Board meeting – February 22, 2021 – 6:30 p.m. – North Union District Administrative Offices, 12920 SR 739, Richwood, Ohio 43344.
- B. Affirm date and time of Board work session – January 23, 2021 at 9:00 a.m. - North Union District Administrative Offices, 12920 SR 739, Richwood, Ohio 43344.

Call for Modifications to the Agenda - Mr. Brian Davis, President  
As noted.

Policy Reviews The following additions and revisions to Board Policy are being submitted for First reading on the recommendation of the Board Policy Committee:

Policy	Description	Action Needed
BDC	Executive Sessions	Revision
DH	Bonded Employees and Officers	Revision
DJB	Petty Cash Accounts	Revision
DM	Deposit of Public Funds (Cash Collection Points)	Revision
EDE	Computer/Online Services (Acceptable Use and Internet Safety)	Revision
EDE-E	Computer Network Agreement Form	New
EDE-R	Computer/Online Services (Acceptable Use and Internet Safety)	Revision

Approval of Treasurer/CFO Consent Items: Moved by Mrs. Ehret and seconded by Mr. Staley approve consent items recommended by the Treasurer as listed below:

21-05

Approval of Minutes: Approval of the minutes of the December 21, 2020 regular meeting.

Treasurer's Report: Approval of the Financial Report as presented by the Treasurer/CFO

General Fund Balance:	\$12,110,542.67
Total All Funds:	\$14,616,008.94
December General Fund Receipts:	\$955,785.32
December General Fund Expenditures:	\$1,079,933.23
Total December Receipts:	\$1,190,211.33
Total December Expenditures:	\$1,269,633.72
Petty Cash:	\$25.00
Total December Checks Issued:	\$1,232,228.28

Wedding, Yes; Davis, Yes; DeCamp, Yes; Ehret, Yes; Staley, Yes. Motion Passed.

Approval of Consent Items Recommended by the Board of Education: Moved by Mrs. Ehret and seconded by Mr. DeCamp to approve Board action items as listed below:

21-06

Service Fund: Establishment of service fund for 2021 at \$10,000.

Superintendent-Purchasing Agent: Appointment of Superintendent as purchasing agent for the 2021 calendar year.

Authorization of the Treasurer: Authorization of the Treasurer to do the following:

- Pay all bills presented provided funds are available.
- Obtain advances in tax settlements from the County Auditor as soon as possible after collections begin.
- Make transfers within the general fund accounts for accounting purposes.
- Invest available funds throughout the year.

Attendance of Board, Superintendent, and Treasurer to Meetings: Authorization of the Board Members, Treasurer, and Superintendent to attend such educational meetings and conferences, within appropriations, as deemed necessary to enhance the educational programs of the district.

Authorization of the Superintendent: Authorization of the Superintendent to:

- Approve, within appropriations, staff members' attendance at professional meetings and visitations.  
Make offers of employment during times when the Board is not in session and acknowledge acceptance of offers of employment subject to a subsequent vote of ratification by the Board.
- Accept on behalf of the Board resignations submitted by employees during times when the Board is not in session, subject to ratification of the Board.

Petty Cash Accounts: Establishment of petty cash accounts in accordance with O.R.C. 3313.291, under the supervision of the Treasurer for a maximum of \$10,000.00 collectively, from which the Athletic Director and Middle School Athletic Supervisor may withdraw funds for payment of officials. The account shall be replenished up to its maximum upon request from the Athletic Director provided receipts for all transactions are furnished to Treasurer.

Establish the Regular Meetings: Establishment of regular meeting dates, times and places of the North Union Board of Education for 2021 according to the following schedule:

<u>Date</u>	<u>Time</u>	<u>Type of Meeting</u>	<u>Location</u>
January 6, 2021	6:00 p.m.	Organizational/Regular	District Offices
February 22, 2021	6:30 p.m.	Regular	District Offices
March 15, 2021	6:30 p.m.	Regular	District Offices
April 19, 2021	6:30 p.m.	Regular	District Offices
May 17, 2021	6:30 p.m.	Regular	District Offices
June 21, 2021	6:30 p.m.	Regular	District Offices
July 19, 2021	6:30 p.m.	Regular	District Offices
August 16, 2021	6:30 p.m.	Regular	District Offices
September 20, 2021	6:30 p.m.	Regular	District Offices
October 18, 2021	6:30 p.m.	Regular	District Offices
November 15, 2021	6:30 p.m.	Regular	District Offices
December 20, 2021	6:30 p.m.	Regular	District Offices

Adult Support Groups: Recognition of the North Union Elementary and Middle Schools' PTO, North Union Athletic Boosters, North Union Band Boosters, and the North Union Music Boosters as adult groups organized solely for the support of school programs approved by the North Union Local Board of Education.

NUEA Continuous Enrollment: Approval of continuous enrollment of members in the North Union Education Association.

Union County Chamber of Commerce: Authorization of participation in the Union County Chamber of Commerce for 2021 at a cost of \$1,000.00

Council for Union County Families: Authorization of participation in the Council for Union County Families for 2021 at a cost of \$2,000.00.

Davis, Yes; DeCamp, Yes; Ehret, Yes; Staley, Yes; Wedding, Yes. Motion Passed.

Treasurer, Superintendent-Board Representatives-Record Training Requirement: Moved by Mr. Staley and seconded by Mr. DeCamp to appoint Treasurer Scott Maruniak and Superintendent Rich Baird as board member representatives to fulfill HB 9 – Record Training Requirement.

21-07

DeCamp, Yes; Ehret, Yes; Staley, Yes; Wedding, Yes; Davis, Yes. Motion Passed.

Table Motion of Payment for Vacation Days: Moved by Mrs. Ehret and seconded by Mrs. Wedding to table the motion of payment for vacation days of the Superintendent and Treasurer to be paid for up to the maximum allowable per contract for vacation days annually in lieu of taking these days as vacation upon submission of a written request.

21-08

Ehret, Yes; Staley, Yes; Wedding, Yes; Davis, Yes; DeCamp, Yes. Motion Passed.

Adjournment: Moved by Mrs. Ehret and seconded by Mr. Staley to adjourn.

21-09

Time: 9:00 p.m.

Staley, Yes; Wedding, Yes; Davis, Yes; DeCamp, Yes; Ehret, Yes. Motion Passed.

ATTEST

\_\_\_\_\_  
President

\_\_\_\_\_  
CFO/Treasurer